

Contact: **Chad Cerci**

Our Ref: **15188700**

QBCC Office: **Brisbane**

Telephone: **139 333**

Fax:

Dear Directors

## LICENCE APPLICATION

Thank you for your application for a QBCC licence. I am happy to advise your application has been approved in the following licence classes:

### **Builder - Low Rise {Builder Licence}**

I have attached information for each of the approved classes setting out the scope of work covered. If you feel the licence issued does not cover the work you want to undertake, please notify QBCC within 14 days.

Your licence number is **15188700**.

Based on your notified Net Tangible Assets of **\$46,000.00** your Maximum Revenue for your financial year will be **\$800,000.00**.

For information on your obligation to comply with the minimum financial requirements including annual reporting responsibilities, see the QBCC website [www.qbcc.qld.gov.au](http://www.qbcc.qld.gov.au).

Your annual reporting day for providing financial information to the QBCC under the minimum financial requirements has been set at 31 December each year, commencing 2020. You may apply to the QBCC to change your annual reporting day.

Your new licence card, and certificate if you requested one, will be sent to you shortly. If you have not received your new card or certificate within one month please contact QBCC.

Please contact QBCC on 139 333 if you have any questions.

Yours faithfully

**Chad Cerci**  
**Assessment Officer**

## Congratulations on obtaining your QBCC licence

I'd like to warmly welcome you to QBCC. On behalf of all QBCC staff, we hope this is the beginning of a strong and mutually beneficial relationship.

I've asked my team to put together the attached important information for you about your new licence. Our website [www.qbcc.qld.gov.au](http://www.qbcc.qld.gov.au) also contains a wide range of information under 'Contractors' where you'll find forms, fact sheets, publications, blogs and other useful resources.

Here are 3 important steps to help you get the most out of your QBCC licence:

**1. Register for myQBCC– 24/7 access to our services – go to [www.qbcc.qld.gov.au](http://www.qbcc.qld.gov.au)**

MyQBCC is our online portal - you can submit an enquiry, update your details, purchase Home Warranty Insurance and submit Notifiable Work. List your details in our free Find a Local Contractor directory so that home owners can find you easily.

**2. Find out how to get paid quickly**

If you're starting a business, we want to do all we can to help you succeed. You can avoid payment disputes by keeping proper records of your jobs and issuing and paying invoices on time. **Learn more here:** <https://www.qbcc.qld.gov.au/blog/industry-today/getting-paid-now-easier>

**3. Understand industry standards for quality of work**

Our Standards & Tolerances Guide brings together general building standards and tolerances into one, easy to read document. You can use this guide to check your work is meeting industry standards. **Learn more here:**

[https://www.qbcc.qld.gov.au/sites/default/files/Standards\\_and\\_Tolerances\\_Guide\\_0.pdf](https://www.qbcc.qld.gov.au/sites/default/files/Standards_and_Tolerances_Guide_0.pdf)

### QUESTIONS



Visit your local  
QBCC office



[www.qbcc.qld.gov.au](http://www.qbcc.qld.gov.au)



139 333

Yours sincerely

**Brett Bassett**  
Commissioner  
Queensland Building and Construction Commission

## BUILDER—LOW RISE

### Scope of work

- (1) Building work on a class 1 or class 10 building.
- (2) Building work on classes 2 to 9 buildings with a gross floor area not exceeding 2000m<sup>2</sup>, but not including Type A or Type B construction.
- (2A) Building work that consists of non-structural work on a building, regardless of –
  - (a) the class for the building; or
  - (b) the gross floor area of the building.
- (3) Prepare plans and specifications if the plans and specifications are—
  - (a) for the licensee's personal use; or
  - (b) for use in building work to be performed by the licensee personally.
- (4) However, the scope of work does not include—
  - (a) a completed building inspection for an interested party; or
  - (b) personally carrying out any building work for which—
    - (i) a fire protection licence is required; or
    - (ii) an occupational licence is required unless the licensee holds the occupational licence.
- (5) **interested party**, for a building, means a party or prospective party to a contract of sale for the building.

### Technical qualifications for contractor's or nominee supervisor's licence

The technical qualifications stated in the technical qualifications document for the licence class applied for.

### Technical qualifications for site supervisor's licence

The technical qualifications stated in the technical qualifications document for the licence class applied for.

### Experience requirements

The experience requirements are the following—

- (a) for a person who has a technical qualification required under one of the following licence classes:
  - Bricklaying and Blocklaying
  - Carpentry

—2 years experience in—

  - (i) the scope of work for the class; or
  - (ii) other work the commission is satisfied is at least equivalent to experience in the scope of work for the class;
- (b) otherwise—4 years experience in—
  - (i) the scope of work for the class; or

1 <sup>st</sup> Introduced	1/9/03
Scope Amendment	6/11/09 1/4/16
Technical Amendment	26/10/07 7/12/07 1/03/10 1/4/16

- (ii) other work the commission is satisfied is at least equivalent to experience in the scope of work for the class.

### Financial requirements

The relevant financial requirements in the board's policies.

### Classification Summary of Buildings and Structures defined in the Building Code of Australia 2005

CLASSES OF BUILDING		
<b>Class 1</b>	<b>Class 1a</b>	A single dwelling being a detached house, or one or more attached dwellings, each being a building, separated by a <i>fire-resisting</i> wall, including a row house, terrace house, town house or villa unit.
	<b>Class 1b</b>	A boarding house, guest house, hostel or the like with a total area of all floors not exceeding 300m <sup>2</sup> , and where not more than 12 reside, and is not located above or below another dwelling or another Class of building other than a private garage.
<b>Class 2</b>	A building containing 2 or more sole-occupancy units each being a separate dwelling.	
<b>Class 3</b>	A residential building, other than a Class 1 or 2 building, which is a common place of long term or transient living for a number of unrelated persons. <i>Example: boarding-house, hostel, backpackers accommodation or residential part of a hotel, motel, school or detention centre.</i>	
<b>Class 4</b>	A dwelling in a building that is Class 5, 6, 7, 8 or 9 if it is the only dwelling in the building.	
<b>Class 5</b>	An office building used for professional or commercial purposes, excluding buildings of Class 6, 7, 8 or 9.	
<b>Class 6</b>	A shop or other building for the sale of goods by retail or the supply of services direct to the public. <i>Example: café, restaurant, kiosk, hairdressers, showroom or service station.</i>	
<b>Class 7</b>	<b>Class 7a</b>	A building which is a carpark
	<b>Class 7b</b>	A building which is for storage or display of goods or produce for sale by wholesale.
<b>Class 8</b>	A laboratory, or a building in which a handicraft or process for the production, assembling, altering, repairing, packing, finishing, or cleaning of goods or produce is carried on for trade, sale or gain.	
<b>Class 9</b>	A building of a public nature.	
	<b>Class 9a</b>	A health care building, including those parts of the building set aside as a laboratory.
	<b>Class 9b</b>	An assembly building, including a trade workshop, laboratory or the like, in a primary or secondary school, but excluding any other parts of the building that are of another class.
	<b>Class 9c</b>	An aged care building.
<b>Class 10</b>	A non habitable building or structure.	
	<b>Class 10a</b>	A private garage, carport, shed or the like.
	<b>Class 10b</b>	A structure being a fence, mast, antenna, retaining or free standing wall, swimming pool or the like.

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TYPE OF CONSTRUCTION		
Rise in storeys	Class of building 2,3,9	Class of building 5,6,7,8
4 or More	A	A
3	A	B
2	B	C
1	C	C

**Note:** The classification of buildings and the type of construction can vary from the standard model depicted in the tables. Concessions can be provided that change the type of construction. The concessions can relate to the design of the building, its size, and the number of escapes.

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